



Board of Directors Meetings – Saturday, November 05, 2022
3636 N Central Ave Room 801 Training room Phoenix AZ – Virtual Access

The mission of Arizona's Children Association is to protect children, empower youth and strengthen families.

Join Zoom Meeting
<https://arizonaschildren.zoom.us/j/97581670968>

Meeting ID: 975 8167 0968

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- I. 8:30AM – Call to Order of the Quarterly Meeting, Welcome and Introductions – Pat Krueger, Chairperson of the Board of Directors
- II. Consent Agenda – *(One motion is made to approve the matters on the consent agenda. Any board member may request that an item be removed for discussion by notifying the Chair of the Board prior to the presentation to approve the consent agenda. In that event, the motion would be made to approve the matters on the consent agenda, as amended.)*
 - A. Approval of the minutes of the August 06, 2022 Quarterly meeting of the Board of Directors
 - B. Approval of the minutes of the September 28, 2022 Special Virtual meeting of the Board of Directors.
 - C. Ratification of the minutes of the Executive Committee meetings of July 27, 2022, August 24, 2021 and September 28, 2022.
 - D. Acceptance, with regret, the resignation of Mabel Crescioni, and acknowledging the full-terms served by Dr. Gabriel Martinez and Ramon Vasquez.

*(Any Board member may make a motion: **“Move that the matters on the consent agenda be adopted and the proper action taken.”**)*
- III. Presentation – Behavioral Health Discharge Planning Specialists, Leanna Young & Rachel Bryce
- IV. Board Chair's Report – Pat Krueger, Board Chairperson
- V. CEO Report to the Board – Jacob Schmitt, President & CEO
- VI. Closing out Year 2 of the Strategic Plan 2021-2023

- VII. Board Dashboard Review
- VIII. Lunch
- IX. Committee Update and/or Action Items
 - A. Audit Committee – Ellen Howlett, Committee Chair
 - 1) 403(b) Audit Results Approval (*Action Item*)
 - B. Finance Committee – Holley Stacy, Treasurer
 - 1) Financial Reporting – Jacob Schmitt, President & CEO and Greg Jewell, Interim Chief Financial Officer
 - C. Fundraising & Marketing Committee – Pat Peyton, Committee member
 - D. Human Resource Committee – Tom Wisz, Committee Chair
 - 1) HR Reporting – Tiffany Tillotson, Chief Human Resource Officer
 - E. Program Committee – Kathy McLaughlin, Committee Chair
 - 1) Fee Schedules Approval (*Action Item*)
 - F. Governance Committee – Tom Wisz, Committee Chair
 - 1) Calendar Year 2023 – May Meeting date conflict
- X. Adjournment of the Arizona’s Children Association Quarterly Board of Directors meeting

**Arizona’s Children Association –
Annual Board of Directors Meeting**

- I. Chair’s Remarks and Call to Order of the Arizona’s Children Association Annual Board of Directors Meeting – Pat Krueger
- II. Presentation of Motions – Tom Wisz, Chair of Governance Committee
 - A. Motion from the Governance Committee to re-elect the following board member, whose term is expiring, for an additional three-year term ending November 2025:
Jerry Smith
 - B. Motion from the Governance Committee to elect the following slate of officers for 2023:

<i>Chair</i>	<i>Jerry Smith</i>
<i>Chair-Elect</i>	<i>Steve Zeidman</i>
<i>Secretary</i>	<i>Pat Peyton</i>
<i>Treasurer</i>	<i>Holley Stacy</i>
<i>Past Chair</i>	<i>Pat Krueger</i>

(The officers and Past Chair serve on the Executive Committee of the Board along with the Chairperson of the Audit Committee and two other members appointed by the incoming Chair of the Board of Directors.)
- III. Passing and Receiving of the Gavel & and Incoming Chair’s Remarks: Jerry Smith
- IV. Adjournment of the Arizona’s Children Association Annual Board of Directors Meeting

- V. Executive Session with Mr. Schmitt
- VI. Executive Session without Mr. Schmitt
- VII. Closing of Executive Sessions by 3:00PM

The 2023 meetings of the Board of Directors schedule – pending the approval of the board – Location to be the Phoenix Office 8th Floor Training room for all of 2023

***February 4, 2023
May 20, 2023
August 5, 2023
November 4, 2023***



BOARD OF DIRECTORS QUARTERLY MEETING
Saturday, August 6, 2022-8:30AM

2515 E Butler Ave Flagstaff AZ and Remote Access – Zoom meeting

Consent Agenda, Item A

Board noted as present: A. Osborn; A. Pendleton; C. Landin; C. Shay; D. Grittmann; D. Kramer; D. Durán-Cerda; E. Howlett; H. Magalnick; H. Stacy; I. Novodvorsky; J. Hansen; J. Smith; L. Howell; N. Lance; P. Krueger; P. Peyton; T. Ellsworth Bowers; T. Wisz; S. Zeidman

Board noted as unavailable: G. Martinez; J. Peters; K. McLaughlin; L. Rios; M. Crescioni; R. Vasquez;

Staff noted as present: J Schmitt (President & CEO); B Krusko (CDO); E. Bofetta (CCQO); N. Bell-Harper (CCWO & Sr. VP); T. Tillotson (CHRO); T. Thurston (CBHO); M. Thompson (Exec Admin Asst)

Staff noted as unavailable: S Encinas (CIO);

Guests: Zoe Flippen (Program Administrator-NMT) and Kylie Cantu (Foster mom - NMT participant)

All documents referenced were previously posted to the Board’s website for members’ access, projected on a screen for viewing and available with these minutes.

Item	Report/Discussion	Action/Follow-up	Who/When
I. Call to Order of the Quarterly Meeting, and Introductions:	Pat Krueger, Chair of the Board, called the Quarterly meeting of the Board of Directors of Arizona’s Children Association to order at 8:33AM and welcomed everyone to the meeting. All attendees were given the opportunity to introduce themselves.		
II. Program Presentation	Zoe Flippen, Program Administrator, provided a PowerPoint presentation on information regarding AzCA’s NMT and NMC programs which included – <ul style="list-style-type: none"> • Learning Objectives • Attribution Policy • Model Information <ul style="list-style-type: none"> ○ Created by Dr. Bruce Perry 		



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	<ul style="list-style-type: none"> ○ Clinically-focused, evidence-based, trauma-informed, brain based approach to clinical problem solving ● Brain Development Basics <ul style="list-style-type: none"> ○ Brain development and how we learn is from the bottom up ● NMT Brain Map Example <ul style="list-style-type: none"> ○ Example of brain maps for typical 6 year old vs 6 year old who had suffered trauma ● Types of Services Offered at AzCA <ul style="list-style-type: none"> ○ NMT – Neurosequential Model of Therapeutics <ul style="list-style-type: none"> ✓ Usually working with the family 6 moths to a year ○ NMC – Neurosequential Model of Caregiving <ul style="list-style-type: none"> ✓ 7 to 10 week timeframe ○ NMT-ER – Neurosequential Model of Therapeutics (shortened/acute version) <ul style="list-style-type: none"> ✓ No implementation with this model – more fact-finding ● Program Outcome Measures ● Direction of the Program <p>One of the program participants, Kylie Cantu, shared information on her involvement and success in the program with her 9 year old foster child. Board engaged in Q & A. Requirements for becoming an NMT Assessor –</p> <ul style="list-style-type: none"> ● Masters level Program ● Takes 12 – 14 months to complete ● 120 hours of training ● Independently licensed therapist with several years experience <p>Due to the time and expense of this program, AzCA is looking at</p>		
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	requiring 2-year agreements with staff to alleviate the issue of staff getting trained and then leaving the agency		
III. Consent Agenda:	<p>Ms. Krueger asked for a motion to approve the Consent Agenda as presented.</p> <p><i>Items on the Consent Agenda included:</i></p> <ul style="list-style-type: none"> A. Approval of the minutes of the June 4, 2022 Quarterly meeting of the Board of Directors B. Ratification of the minutes of the Executive Committee meetings of April 27, 2022, May 25, 2022 and June 29, 2022 	<p><u>Harold Magalnick so moved.</u> <i>Patty Peyton and Tom Wisz simultaneously offered the second. A voice vote was called – all votes were in the affirmative – no opposing votes.</i></p> <p><u>MOTION PASSED.</u></p>	
IV. Board Chair’s Report:	For the Chair’s report, Ms. Krueger noted the importance of voting and keeping AzCA’s name in the forefront through social media opportunities.		
V. CEO Report to the Board:	<p>Jacob Schmitt, President & CEO, shared the following information –</p> <ul style="list-style-type: none"> • COA – final accreditation report – received all 1s and 2s • ARPA money – another \$20K will be distributed – all total will have received over \$3M <ul style="list-style-type: none"> ○ Reminder that this money can only be used by specific BH positions ○ Use by December 31st – any balance will need to be returned • No HIPAA violations for the quarter • No Fraud, Waste & Abuse issues • CIRs <ul style="list-style-type: none"> ○ Safford foster parent passed away ○ 2 Maryvale deaths occurred <ul style="list-style-type: none"> ✓ One due to the flu ✓ One due to drowning 		



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	<ul style="list-style-type: none"> • Lawsuit out of Chandler – update during executive session today • Staff - hired <ul style="list-style-type: none"> ○ Tucson BH Site Administrator <ul style="list-style-type: none"> ✓ Kristin Burns ○ New HR Manager <ul style="list-style-type: none"> ✓ Christina Vega • Staff – who have left <ul style="list-style-type: none"> ○ HR Manager – retired ○ Administrator of the Adoption/Foster Care program ○ Special Projects Manager ○ Maryvale BH Site Administrator ○ Surprise BH Site Administrator ○ FC/NPP Program Administrator • Property <ul style="list-style-type: none"> ○ Goodyear held their open house ○ Safford office did close • Programs – <ul style="list-style-type: none"> ○ Supervised Visitation Only program closed ○ Tracy Thurston shared information on openings in BH across the state <ul style="list-style-type: none"> ✓ In the process of closing 3 BH sites – utilizing that staff where we can <ul style="list-style-type: none"> ➢ Expanding Gilbert site <ul style="list-style-type: none"> ▪ Site Admin position ➢ Goodyear & Maryvale <ul style="list-style-type: none"> ▪ Site Admin positions there <p>Inquiry made regarding the length of time for a client to get an appointment scheduled</p> <p>Tucson, LHC, Phoenix & Yuma offices are all open for intakes – other sites (except Maryvale & Chandler) are accepting</p>		
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	<p>Rapid Response</p> <ul style="list-style-type: none"> • Opportunities <ul style="list-style-type: none"> ○ Molina deadline is next week ○ Lake Havasu City – add clients <ul style="list-style-type: none"> ✓ October – Health Choice is opening up 		
<p>VI. Task Force - Reorganization Action Plan</p>	<ul style="list-style-type: none"> • Information shared regarding a Task Force was formed, met and devised several strategies to focus on – information shared how the agency got here – created current budget around a staff of 850 while we currently have 550 • Current state of affairs sees everything more costly – groceries, gas, rent/housing – childcare • All impacting recruitment – while rates are not appropriate • Task Force was created with 9 Board members and ELT members to do the following – <ul style="list-style-type: none"> ○ Strategy #1 – Pay <ul style="list-style-type: none"> ✓ Salary adjustment for line staff ✓ Due to the added expense of adjusting salaries, will reconvene the task force to look at this more closely ○ Strategy #2 – Mileage <ul style="list-style-type: none"> ✓ Beginning July 1st – with gas prices over \$4/gallon, will utilize reimbursement of 52 cents per mile - \$86 flat rate ✓ Will continue this amount through September 30 – then reassess ○ Strategy #3 – Decrease AzCA’s footprint <ul style="list-style-type: none"> ✓ Reviewing all support positions in every department to see where unnecessary positions can be eliminated 		



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	<ul style="list-style-type: none"> ✓ Reviewed every location & program <ul style="list-style-type: none"> ▪ 3 locations are being closed with staff having the option of applying for open positions at our remaining locations <ul style="list-style-type: none"> ➤ AJ closing as of October 14, 2022 ➤ Surprise closing as of October 14, 2022 ➤ Sierra Vista to close October 21, 2022 – least options for these staff due to distance to other AzCA offices being more than an hour one-way to either Tucson or Nogales ▪ Programs being closed with staff having the option of applying for open positions in other programs <ul style="list-style-type: none"> ➤ STAR – LHC – 45 clients left – staff applying at other agencies doing the same work ➤ Family Connections/Nurturing Parenting – statewide <ul style="list-style-type: none"> ❖ Good number of these staff staying with AzCA and applying for other programs ○ Strategy #4 – options for generating other revenue <ul style="list-style-type: none"> ✓ Premiere provider for LGBTQ+ 		
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	<ul style="list-style-type: none"> ✓ Expanding work with Young Adults population ✓ Kinship – still waiting on results of the clearing house – ✓ new revenue generating line ✓ Exploring integrated care options <ul style="list-style-type: none"> ▪ Co-locations ▪ Lab potential ○ Strategy #5 – next steps <ul style="list-style-type: none"> ✓ 2.5% salary increase for revenue generating positions ✓ Kinship ✓ DCS rate support ✓ Working with Congress for need for increase ✓ Testifying at legislature ✓ Board members contacting legislators ○ Strategy #6 – Board job description <ul style="list-style-type: none"> ✓ Potential donors ✓ Reviewing annual donation requirement <ul style="list-style-type: none"> ▪ Set new minimum standards ✓ Increase partnership with philanthropic • What does success look like – <ul style="list-style-type: none"> ○ Retain staff ○ Improve productivity 		
VIII. Lunch	Board opted to go out of sequence of the agenda – To start Committee Reports until lunch was set-up, then take 15-20 minutes to get food and return for a working lunch		
IX. Committee Reports:			
A. Audit	Ellen Howlett, Audit Committee chair, noted the committee’s last		



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	<p>meeting was held July 25, 2022 with a presentation by Kelly Meltzer from BeachFleischman on the 990s. Audit Committee reviewed the 990s for both the association and the foundation, found no issues and voted to accept the 990s as submitted and move forward to the Board.</p> <ul style="list-style-type: none">Action items on today's agenda are acceptance of the 990s for both the Association and the Foundation. <p>Ellen Howlett asked for a motion to accept the 990 for the Association as presented.</p> <p>Ellen Howlett asked for a motion to accept the 990 for the Foundation as presented.</p>	<p><u>Harold Magalnick moved to accept the 990 as presented.</u> <i>Pat Krueger offered the second. A voice vote was called. All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED.</u></p> <p><u>Harold Magalnick moved to accept the 990 of the Foundation as presented.</u> <i>Pat Krueger offered the second. A voice vote was called. All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED.</u></p>	
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	<p>Noted the Audit committee went into executive session at the meeting – sharing some of the topics have already been discussed. The remainder of information will be shared at today’s Executive Session.</p>		
<p>VII. Board Dashboard</p>	<p>Latest version of the Dashboard was reviewed and discussed by the designated ELT members.</p> <ul style="list-style-type: none"> • Finance – <ul style="list-style-type: none"> ○ Cumulative Surplus/Deficit - \$7.6M loss ○ Days Cash – 40 days ○ Accounts Receivable – around 40 days – should improve ○ Accounts Payable – 15 days • Fundraising – <ul style="list-style-type: none"> ○ Cumulative Development Revenue – ahead of last year ○ Cumulative Website Users – continue bring new users ○ Donor Retention – 27% ○ Media Placement - 183 • Human Resources – <ul style="list-style-type: none"> ○ Employee Retention - up ○ New Hires & Terminations – trending down with terms ○ Unavoidable Termination Reasons – Career Change highest ○ Potentially Avoidable Terminations Reasons - Better Pay at the top ○ Training Compliance – down this last quarter ○ Employees Receiving Training – numbers up for CW, slightly down for BH • IT/Facilities – 		

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	<ul style="list-style-type: none"> ○ IT Support Tickets Closed in 3 Days – slight decrease in the number of tickets ○ Average Days to Close Maintenance Tickets – at about 5.6 days – their goal is fewer than 3 ● Board Engagement – <ul style="list-style-type: none"> ○ Board Giving – not quite 100% ○ Committee Attendance – overall at 74% - about the same prior quarter <ul style="list-style-type: none"> ✓ Will pull up the individual committee attendance information to give out later today ● Compliance & Quality – <ul style="list-style-type: none"> ○ HIPAA Breaches – no HIPAA breaches for the 3rd time ○ Critical Incident Reports – increase slightly ○ Impact of Services – <ul style="list-style-type: none"> ✓ Currently in progress ○ Access to Data Analytics – provided to supervisors and above ● Programs – <ul style="list-style-type: none"> ○ Child Welfare & Family Education & Support <ul style="list-style-type: none"> ✓ Staffing, Revenue & Expenses – increased revenue & expenses from previous quarter – filled position down by 2 ✓ Direct Care Position Status – hoping the 18 filled FC/NP positions will move into FC ○ Intervention Outcomes <ul style="list-style-type: none"> ✓ STA – coming soon ✓ Nurturing Skills – pre & post both increased ✓ Core Outcomes – continues to improve ○ FES Outcomes 		
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	<ul style="list-style-type: none"> ✓ Parental Understanding – improvement in the post test ✓ Confidence as a Parent - improvement ✓ Confidence Helping Children - improvement ○ Permanency Outcomes <ul style="list-style-type: none"> ✓ Foster Retention & Utilization – at or above goal ✓ Kinship Family Support – continued positive results ✓ FSC Group Homes – successfully engage them in family-like settings ● Behavioral Health – <ul style="list-style-type: none"> ○ Case Manager Staffing & Caseloads – continue to have more open positions than wanted & caseloads remain high ○ Compliance & Data Validation – went down in productivity, up in compliance and errors continue to remain in the 22% range ○ Client Feedback – satisfaction & engagement both improved slightly 		
<p>IX. Committee Reports (continued):</p> <p>B. Financials</p>	<p>Following information from the end of June 2022 – 9 months of the fiscal year was reviewed and discussed –</p> <ul style="list-style-type: none"> ● FY22 <ul style="list-style-type: none"> ○ \$27.6M revenue - \$7.6M deficit ○ Non-operating activities, TIP and Provider Relief Fund added \$1.7M to revenue and the bottom line <ul style="list-style-type: none"> ✓ Loss on investments is \$850K YTD ○ \$6.9M unfavorable to budget deficit YTD 		



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	<ul style="list-style-type: none"> ○ Prior year \$676K deficit (FY22 YTD is \$6.9M unfavorable to FY21) ○ ARPA Spending through July 8 2022 <ul style="list-style-type: none"> ✓ Funding - \$3,223,227 ✓ Spent thus far - \$659,057 ✓ Balance remaining - \$2,564,170 ✓ Noted the various areas where the monies has been utilized ○ Revenue/Expense Statement <ul style="list-style-type: none"> ✓ \$1.1M deficit for the month ○ Total by Major Program <ul style="list-style-type: none"> ✓ BH down \$7.5M ✓ CW down \$556K ✓ Prevention down \$329K ✓ Specialty Services down \$322K ✓ Development up \$1.1M ○ Major Programs Variance to Budget <ul style="list-style-type: none"> ✓ Based on what was budgeted ○ Month Over Month <ul style="list-style-type: none"> ✓ Revenue – Green bar ✓ Expenses – Red bar ✓ Surplus/Deficit – Blue line ○ Waterfall slide of Total Variance to Budget <ul style="list-style-type: none"> ✓ BH – deficit slightly over \$8M ✓ CW – deficit of \$5.6M ✓ Prevention – deficit of \$120K ✓ Specialty Services – deficit of \$728K ✓ Development – surplus of \$1M ○ Waterfall slide of Revenue Variance to Budget ○ Mix by Area YTD chart <ul style="list-style-type: none"> ✓ Development at 9% ✓ BH & CW both at 45% ○ Waterfall slide of Total Variance to Budget 		
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	<p>from Operations</p> <ul style="list-style-type: none"> ✓ Revenue down significantly at \$13.6M ✓ TIP/P4 – slightly above ✓ Controllable – up primarily due to staffing shortages ○ Development Revenue by major source <p>Barbara Krusko noted –</p> <ul style="list-style-type: none"> • Seeing a huge increase in corporate support – primarily from events • Steady on individual contributions • Will be starting to look at the major gift potential • Foundation & Other Grants is fairly steady <ul style="list-style-type: none"> ○ Where we are – <ul style="list-style-type: none"> ✓ Days Cash is 40 <ul style="list-style-type: none"> ➢ 31 days investing ➢ 9 days operating ○ A/R Days at 40 ○ Days Cash graph – 40 ○ Days Cash graph – separating out operating & investments ○ Current Cash Forecast <ul style="list-style-type: none"> ✓ In July used \$1.2M LOC ✓ Used an additional \$300K of the LOC this week ✓ At half of our current total LOC ✓ Anticipate needing another \$2.5M in September due to 3 payrolls that month ○ Additional Data ○ Balance Sheets ○ Cash Flows <p>Ms. Krueger requested a motion to approve the financials as presented today.</p>	<p><u>Tom Wisz so moved.</u> <i>Dolores Durán-Cerda</i></p>	
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	<p>Holley Stacy, Finance Chair, noted another action item included the Investment Policy for the Association. Nothing has changed regarding the policy – it just requires annual approval.</p> <p>Ms. Stacy requested a motion to approve the Investment Policy Statement as presented today.</p> <p>Ms. Stacy noted the next action item is the BMO Resolution for the Line of Credit that authorizes BMO to take control of the finances of the investment accounts, such as the asset allocation – criteria to manage the accounts.</p> <p>Ms. Stacy stated if there were no questions, could she have a motion to approve the Resolution for the Line of Credit as presented.</p>	<p><i>offered the second. A voice vote was called. All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED.</u></p> <p><u>Harold Magalnick so moved.</u> <i>Cindy Landin offered the second. A voice vote was called. All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED.</u></p> <p><u>Dawn Grittmann so moved.</u> <i>Nicole Lance offered the second. A voice vote was called. All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED.</u></p>	
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<p>C. Fundraising & Marketing</p>	<p>Ms. Stacy noted the final action item is the Resolution for Evan Holmes thanking him and CAPTRUST for the years of service and guidance provided regarding the AzCA & AzCF investments.</p> <p>Ms. Stacy requested a motion to approve the Resolution for Evan Holmes as presented.</p> <p>Barbara Krusko shared information regarding –</p> <ul style="list-style-type: none"> • Quarter 3 results – <ul style="list-style-type: none"> ○ \$1.3M – 76% of goal of \$1.8M ○ With the bequest it puts AzCA over the \$2.3M mark – 132% of our goal ○ Donor retention at 27% - goal is above 30% ○ Corporate Giving - \$59K for the quarter – YTD goal of - \$225,000 <ul style="list-style-type: none"> ✓ Starting to see larger gifts ○ Significant gifts – <ul style="list-style-type: none"> ✓ \$32,189 anonymous for Penny Pitch ✓ \$17,850 final payment from Carty Revocable Trust ✓ \$5K from Chapman Chevrolet in Yuma ✓ \$3999.82 from Ace Hardware in Yuma ✓ \$15,829.76 from Kappa Delta Sorority ✓ \$10K from Mary Knoebel bequest ✓ \$10K from Moreno Family Foundation 	<p><u>Tom Wisz so moved.</u> <i>Steve Zeidman offered the second. A voice vote was called. All votes were affirmative with no dissenting votes</i> <u>–MOTION PASSED.</u></p>	
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<p>D. Governance</p>	<ul style="list-style-type: none"> ○ Grants – <ul style="list-style-type: none"> ✓ BCBS Foundation - \$106K for TAY ✓ Dave Thomas - \$17,500 quarterly payments but believe they are going away ✓ Fred & Christine Armstrong Foundation - \$14,800 ○ Regional Results for Qtr 3 – holding team to setting goals based on percentages <ul style="list-style-type: none"> ✓ Central – over their goal ✓ Southern – below goal but due to a timing issue ✓ Northern – exceeded their goal due to a group of friends having a “Party for a Purpose” ✓ Western – doing well ○ Events Update – <ul style="list-style-type: none"> ✓ AzCA Open in Tucson – almost to \$30K ✓ Boemer Golf – money still coming in – over \$42K ○ Some Upcoming Events were noted – <ul style="list-style-type: none"> ✓ Zoyo Yogurt – give back on Aug 25 at 17 locations ✓ Buck Up For Kids on Sept 16 Dutch Bros 15 locations in Southern & Northern AZ ✓ AzCA’s 110 birthday celebration – August & September <p>Tom Wisz, Governance Committee chair, noted the following information –</p> <ul style="list-style-type: none"> ● Announcement to renew for an additional 3-year term ending 2025 – <ul style="list-style-type: none"> ○ Jerry Smith 		
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- Announcement of the slate of officers for 2023 are as follows –
 - Chair – Jerry Smith
 - Chair-Elect – Steve Zeidman
 - Secretary – Patty Peyton
 - Treasurer – Holley Stacy

- Approval of a Board candidate –
 - Cynthia Jaye Williams
 - Referred by Emily Bofetta, CCQO
 - Finance background – strong BH finance background
 - Want to elect her to a 3-year term ending 2025

Mr. Wisz asked for a motion to approve Cynthia Jaye Williams for Board membership.

- Meeting dates for the next calendar year were reviewed.
 - 2 day event – February 3 & 4, 2023 – Yuma
 - May 6, 2023 – Phoenix
 - August 5, 2023 – Northern Arizona
 - Annual Meeting – November 4, 2023 - Tucson

Discussion ensued and the consensus of the Board was due to AzCA’s current financial situation, all the meetings could be held at the Phoenix office – adequate size, centrally located, Zoom

Patty Peyton so moved. *Dolores Durán-Cerda offered the second. A voice vote was called. All votes were affirmative with no dissenting votes*
–MOTION PASSED.



Protecting Children, Empowering Youth,
Strengthening Families.

**BOARD OF DIRECTORS QUARTERLY MEETING
Saturday, August 6, 2022-8:30AM**

2515 E Butler Ave Flagstaff AZ and Remote Access – Zoom meeting

<p>E. Human Resources</p>	<p>access already available at no additional expense. This information will be taken back to the Governance committee to gather further information and additional discussion</p> <p>Mr. Wisz, HR Committee chair, turned the HR reporting over to Tiffany Tillotson who shared a PowerPoint presentation of information including –</p> <ul style="list-style-type: none"> • April through June <ul style="list-style-type: none"> ○ 57 Terms vs 39 New Hires ○ Starting headcount – 561 ○ Ending headcount – 545 ○ Turnover of 10.5% ○ Turnover reasons breakdown – highest #s included <ul style="list-style-type: none"> ✓ Better Pay – 16 ✓ Career Change – 9 ✓ Involuntary – 7 ✓ Family Reasons – 6 ✓ Better Job Duties & Relocating – 4 ✓ Remaining reasons 2’s & 1’s ○ Turnover – gender, age, length of service ○ Turnover by Site <ul style="list-style-type: none"> ✓ Spikes in numbers can be related to the size of the site ○ Benefits <ul style="list-style-type: none"> ✓ Copper Workplace recipient ✓ 403(b) audit time with BeachFleischman ○ Goodbyes and Hellos <ul style="list-style-type: none"> ✓ Retirement of Pam Osborne ✓ Hiring of Christina Vega 		
<p>F. Program</p>	<p>Tim Ellsworth Bowers, Program Committee member who chaired the meeting, shared information regarding the August 1st meeting</p>		

**BOARD OF DIRECTORS QUARTERLY MEETING
Saturday, August 6, 2022-8:30AM**

2515 E Butler Ave Flagstaff AZ and Remote Access – Zoom meeting

	<p>– most of which has already been discussed.</p> <ul style="list-style-type: none"> • Program changes • CIRs • COA update <p>Did note that for the meeting the committee didn't have quorum so as a reminder to Program committee members to please attend the scheduled meetings so business can be conducted. Committee is scheduled for noon on the Monday prior to a Board meeting.</p> <p>Emily Bofetta then provided information regarding Cultural Competency, Cultural Humility and the National Standards for Culturally and Linguistically Appropriate Services (CLAS) –</p> <ul style="list-style-type: none"> • Cultural Competency <ul style="list-style-type: none"> ○ Explanation of and what it includes • Cultural Humility <ul style="list-style-type: none"> ○ Explanation of and what it includes • What are CLAS Standards <ul style="list-style-type: none"> ○ Comprised of 15 standards that guide successful implementation and maintenance of CLAS services • Why Implement CLAS Standards? <ul style="list-style-type: none"> ○ Federal law ○ More satisfied clients ○ Improves business • Reviewed all 15 Standards and the Action Steps necessary to ensure standards are met/maintained <p>Was noted the plan has been shared with the Equity, Diversity & Inclusion committee that AzCA has formed and they will expand on this where they deem needed. Board engaged in Q&A.</p>		
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BOARD OF DIRECTORS QUARTERLY MEETING
Saturday, August 6, 2022-8:30AM

2515 E Butler Ave Flagstaff AZ and Remote Access – Zoom meeting

	<p>Mr. Ellsworth Bowers noted there is an action item on the agenda requiring approval of the CLAS Plan policy as presented so asked for a motion.</p>	<p><u>Dolores Durán-Cerda so moved.</u> <i>Patty Peyton offered the second. A voice vote was called. All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED.</u></p>	
<p>X. Quarterly Meeting Adjournment</p>	<p>Ms. Krueger adjourned the Quarterly meeting at 1:35PM.</p> <p>Staff were permitted to exit the meeting.</p> <p>Inquiry was made by Chair-Elect Jerry Smith if there was knowledge of or access to information of the total number of foster children AzCA has been involved with of the past 110 year.</p>		
<p>I. Call to order of AzCF</p>	<p>Ms. Stacy called the Special Board Meeting of Arizona’s Children Foundation to order at 1:40PM.</p> <p>Ms. Stacy noted there are two action items.</p> <p>First being the Investment Policy for the Foundation. Only difference to this compared to the Association one is the asset allocation was changed a couple years back to be less conservative.</p> <p>Ms. Stacy requested a motion to approve the Investment Policy Statement for the Foundation.</p>	<p><u>Ellen Howlett so moved.</u> <i>Anna Osborn offered the second. A voice vote was called.</i></p>	



**BOARD OF DIRECTORS QUARTERLY MEETING
Saturday, August 6, 2022-8:30AM**

2515 E Butler Ave Flagstaff AZ and Remote Access – Zoom meeting

	<p align="center">The next item is to request a motion to approve the BMO Resolution for the Foundation as presented.</p>	<p><i>All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED.</u></p> <p><u>Ingrid Novodvorsky so moved.</u> <i>Anna Osborn offered the second. A voice vote was called. All votes were affirmative with no dissenting votes –</i> <u>MOTION PASSED</u></p>	
<p>X. Executive Session with Mr. Schmitt</p>	<p>The Executive Admin Assistant was permitted to exit the meeting and the Board moved into Executive Sessions at 1:50PM</p>		
<p>XI. Executive Session without Mr. Schmitt</p>			
<p>XII. Closure of Executive Sessions</p>	<p>Meeting concluded at the closure of the Executive Session.</p>		

The above information was submitted by,
Marianne R Thompson
 Executive Administrative Assistant



**BOARD OF DIRECTORS SPECIAL VIRTUAL MEETING
Wednesday, September 28 2022-7AM**

**3636 N Central Ave Phoenix AZ 85012 – 3716 E Columbia St Tucson AZ 85714 –
Remote Access – Zoom meeting**

Consent Agenda, Item B

Board noted as present: A. Osborn; C. Shay; D. Kramer; E. Howlett; H. Stacy; I. Novodvorsky; J. Hansen; J. Peters; J. Smith; J. Williams; K. McLaughlin; L. Howell; M. Crescioni; N. Lance; P. Krueger; P. Peyton; S. Zeidman; T. Ellsworth Bowers; T. Wisz

Board noted as unavailable: A. Pendleton; C. Landin; D. Durán-Cerda; D. Grittmann; G. Martinez; H. Magalnick; L. Rios; R. Vasquez

Staff noted as present: B Krusko (CDO); J Schmitt (President & CEO); N. Bell-Harper (CCWO & Sr. VP); T. Thurston (CBHO); T. Tillotson (CHRO)

All documents referenced were previously sent to the Board members, shared on screen for viewing and available with these minutes.

Item	Report/Discussion	Action/Follow-up	Who/When
I. Call to Order of the Quarterly Meeting, Welcome & Introductions:	<p>Quorum was established via Zoom access – denoting those who joined the meeting.</p> <p>Pat Krueger, Chair of the Board, called the Special meeting of the Board of Directors of Arizona’s Children Association to order at 7:00AM.</p> <p>Ms. Krueger welcomed new Board member, Jaye Williams and gave her the opportunity to shared information about herself.</p>	<p>Quorum was established with 19 in attendance</p>	<p>Exec Admin Asst</p>
II. FY23 Operating Budget Presentation:	<p>A PowerPoint presentation of the FY2023 Operating Budget was provided by CEO Jacob Schmitt.</p> <ul style="list-style-type: none"> • Year end 2022 Impacts <ul style="list-style-type: none"> ○ Great resignation proven very challenging – attempts made to help alleviate the issues <ul style="list-style-type: none"> ✓ Used of ARPA funds for hiring & retention bonuses for BH staff ✓ Adjusted salaries for clinical staff in BH ✓ Implemented 1 time retention bonus for 		



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BOARD OF DIRECTORS SPECIAL VIRTUAL MEETING Wednesday, September 28 2022-7AM

3636 N Central Ave Phoenix AZ 85012 – 3716 E Columbia St Tucson AZ 85714 –
Remote Access – Zoom meeting

	<p>CW staff</p> <ul style="list-style-type: none"> ○ BH – TIP recorded at budget of \$500k – anticipate this to be better – notice by November ○ CW – DCS licensing & technology challenges impacted billing ○ Development – return to in-person events, improved numbers for individual & corporate giving, received \$1M bequest ● 2022 Revenue/Expense Statement <ul style="list-style-type: none"> ○ Bottom line for 11 months ended shows \$9.4M deficit – anticipate ending FY22 with total deficit of \$10M ● 2022 Revenue/Expense Statement - Total by Major Program <ul style="list-style-type: none"> ○ Bottom line for 11 months ended – <ul style="list-style-type: none"> ✓ BH - \$9.1M deficit ✓ CW - \$516K deficit – 1st time ● Development of the Budget <ul style="list-style-type: none"> ○ Is a guide how to meet strategic outcomes ○ Staffing, timing and reasonableness reviewed by ELT ○ Factors that can influence/work on but cannot be controlled – <ul style="list-style-type: none"> ✓ Hiring pool – shrinking continues ✓ Economy – recession possible ✓ Election Year – new governor – already starting to see changes ✓ Legislation – 1/3 will be brand new ○ Got a very late start <ul style="list-style-type: none"> ✓ Interim CFO only had 6 weeks to pull this together – then unforeseen family issues arose – but he continued 		
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BOARD OF DIRECTORS SPECIAL VIRTUAL MEETING Wednesday, September 28 2022-7AM

**3636 N Central Ave Phoenix AZ 85012 – 3716 E Columbia St Tucson AZ 85714 –
Remote Access – Zoom meeting**

	<ul style="list-style-type: none"> <ul style="list-style-type: none"> ✓ Controller also a huge help ○ Acknowledged budget is deficit based but will be evolving throughout the year <ul style="list-style-type: none"> ✓ Bank requirement ✓ Bank also approved AzCA’s increased LOC to \$5M • Budget – Factors <ul style="list-style-type: none"> ○ Facing significant challenges ○ Arizona job market and economy <ul style="list-style-type: none"> ✓ Recruitment & retention #1 challenge – those interested in human services are decreasing ✓ Rates for BH not commensurate with inflationary expenditures ✓ DCS & DDD received another round of pay increases but no additional changes to programmatic/service delivery funding ✓ Insurance rates continue to increase – both liability & benefits ○ 2 new CW contracts <ul style="list-style-type: none"> ✓ Great rates for HACS & ICPC – but unable to fill positions ✓ STA – unable to fill positions & rates remain challenging ○ Contracts & Programs up for re-solicitation <ul style="list-style-type: none"> ✓ Foster Care & Adoption ✓ Kinship Care – Home Assessment & Courtesy Supervision ✓ All Prevention First Things First contracts – goes by State fiscal year calendar so should have results by June • Reviewed Spreadsheet of Total Budget – compared to 		
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BOARD OF DIRECTORS SPECIAL VIRTUAL MEETING Wednesday, September 28 2022-7AM

3636 N Central Ave Phoenix AZ 85012 – 3716 E Columbia St Tucson AZ 85714 –
Remote Access – Zoom meeting

	<p>current budget</p> <ul style="list-style-type: none"> • Reviewed Spreadsheet of FY23 Budget by Department/Program • Outcomes for the budget – <ul style="list-style-type: none"> ○ Indicates overall deficit of \$3.4M <ul style="list-style-type: none"> ✓ Results based upon – <ul style="list-style-type: none"> ➢ BH – seeing revenue improvements with newly implemented productivity requirements – strong consistent leadership willing to take action ➢ CW – implementing improved focus on monitoring productivity & fiscal sustainability – anticipate salary adjustment to increase hiring potential ➢ Development improvements with donor retention, individual and corporate giving, strong regionally focused events. Preparing for recessionary challenges ➢ Increasing staff salaries starting in FY23 is expected to support the hiring, onboarding & retention of personnel. But there remains an overall industry-wide shortage ✓ ELT’s ongoing commitment to continually evaluate and act based upon financial sustainability of programs, services and locations • Staffing – <ul style="list-style-type: none"> ○ Realistic Expectations with a total of 500 <ul style="list-style-type: none"> ✓ Full time – 454 ✓ Part time – 9 		
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**BOARD OF DIRECTORS SPECIAL VIRTUAL MEETING
Wednesday, September 28 2022-7AM**

**3636 N Central Ave Phoenix AZ 85012 – 3716 E Columbia St Tucson AZ 85714 –
Remote Access – Zoom meeting**

	<ul style="list-style-type: none"> ✓ PRN – 27 ✓ Contractors – 10 • Other factors for consideration – <ul style="list-style-type: none"> ○ BH – TIP recorded at \$500K but should be better ○ Proposal for rate adjustments for BH & CW – meeting with Mercy Care and United for BH – working with the Department on a proposal for STA ○ CW – DCS licensing & technology challenges will continue to be addressed ○ Development – expecting strong returns on end of CY tax credits and from Dutch Bros & KIIM events ○ Overhead cost support for Phoenix & Yuma offices are pending ○ Surprise lease costs – remain on the budget but continue working on ending the lease ○ AHRIC revenues – expected return of \$500K in January 2023 ○ Additional ARPA funds expected in both CY 22 & 23 <ul style="list-style-type: none"> ✓ For this CY, funds expected for Therapeutic Foster homes and Native American insurance program through AHCCCS ✓ ARPA funds expected to come out next 2 calendar years – amounts unknown <p>Following Board’s comments and questions, Ms. Krueger asked for a motion and a second to approve the 2023 Operating Budget.</p>	<p><u>Deb Kramer so moved.</u> <i>Patty Peyton offered the second. No further discussion was needed. A voice vote was called – all votes affirmative -</i></p>	
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**BOARD OF DIRECTORS SPECIAL VIRTUAL MEETING
Wednesday, September 28 2022-7AM**

**3636 N Central Ave Phoenix AZ 85012 – 3716 E Columbia St Tucson AZ 85714 –
Remote Access – Zoom meeting**

		<i>no opposing votes –</i> <u>MOTION PASSED.</u>	
III. Meeting Adjourned	<p>Reminder the Next Board of Directors meetings is scheduled for November 4, 2022 for the Friday night event and the Saturday meeting on November 5, 2022 at the Phoenix office.</p> <p>This meeting was adjourned at 7:30AM</p>		

The above information was submitted by,
Marianne R Thompson
Executive Administrative Assistant



Protecting Children, Empowering Youth,
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EXECUTIVE COMMITTEE MEETING
Wednesday, July 27 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

Board Present: Ellen Howlett; Holley Stacy; Jerry Smith; Pat Krueger; Tim Ellsworth Bowers; Tom Wisz

Board Unavailable: Anna Osborn; Mabel Crescioni

Consent Agenda, Item C-1

Staff Available: Jacob Schmitt, President & CEO

All documents referenced were previously sent to the committee and are available with the minutes.

Item	Report/Discussion	Action/Follow-up	Who/When
Call to Order	Quorum was confirmed and meeting was called to order at 7:30AM by Board Chair Pat Krueger		
Approval of Minutes	Ms. Krueger noted the first item on the agenda is the approval of the minutes from the June 29 2022 meeting.	<u>Ellen Howlett moved to approve the minutes as written.</u> <i>Jerry Smith offered the second. No further discussion – a voice vote was taken – all votes were affirmative – no opposing votes.</i> <u>MOTION PASSED.</u>	
Chair’s Report	Reminded the committee of the upcoming Quarterly Board meeting August 6, 2022 at Little America in Flagstaff.		
Executive’s Report	Jacob Schmitt shared the following – <ul style="list-style-type: none"> • Noted that AzCA continues to adhere to the CDC guidelines regarding COVID and wearing masks when social distancing isn’t an option. If Coconino county continues to be deemed in the high category, masks will need to be worn during the Board meeting. Will get the latest information on Thursday, August 4th. • CIRs – Fatality of a 17YO out of the Surprise office. No official cause 		



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EXECUTIVE COMMITTEE MEETING
Wednesday, July 27 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

	<p>has been made available.</p> <ul style="list-style-type: none"> • Will share complete information on the Reorganization Plan at the Board meeting but to date – <ul style="list-style-type: none"> ○ AJ is doing relatively well ○ Sierra Vista and Surprise are experiencing issues ○ Respite program staff in LHC have been wonderful ○ CW program staff – so far about half of the staff involved with the reorg have applied for other positions within the agency • Had an interview with Kaley O’Kelly from ABC15 which was televised this AM – link sent to the committee <ul style="list-style-type: none"> ○ Initial interest was any effects to the foster system due to the change in Roe Vs Wade ○ Also inquired about the state of child welfare which Jacob was able to share his concerns regarding rates, processes, etc • Finances – <ul style="list-style-type: none"> ○ Receiving a settlement from Care First from 2018 billing - \$235K to be received ○ Additional monies coming from ARPA - \$20K • After speaking to the Deputy Director at DCS and the Director regarding the lack of referrals for FSC program, have received 35 referrals – up from the previous month’s 5 referrals • Working with the legal team <ul style="list-style-type: none"> ○ Lawsuit out of Chandler continues ○ Surprise landlord not letting AzCA out of the lease – working with Snell & Wilmer to respond 	<p>Link to ABC15 interview sent to the committee</p>	<p>Jacob Schmitt</p>
<p>Committee Reports</p>	<p>A. Finance – Holley Stacy shared the following information 9 months in –</p> <ul style="list-style-type: none"> • \$27.6M in revenue • \$7.6M deficit to plan • \$6.9M unfavorable to budget YTD 		



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EXECUTIVE COMMITTEE MEETING
Wednesday, July 27 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

	<ul style="list-style-type: none"> • Both BH and CW improved over the previous month • Development is \$1.4M above budget – including the \$1M bequeath • Staffing remains relatively even <ul style="list-style-type: none"> ○ Starting head count – 561 ○ Ending head count – 559 • Behavioral Health – <ul style="list-style-type: none"> ○ \$5.3M below budget compared to FY21 ○ Revenue below plan \$8.1M • Specialty Services <ul style="list-style-type: none"> ○ \$321K deficit ○ \$120K below operating margin ○ Revenue decrease tied to closure of Rapid Response & Urgent Response • Child Welfare – <ul style="list-style-type: none"> ○ \$10.1M revenue ○ \$5.7M below budget ○ \$1.8M below 2021 • Prevention – <ul style="list-style-type: none"> ○ \$2.1 M in revenue ○ \$119K below budget • Development doing well – <ul style="list-style-type: none"> ○ Has brought in \$2.3M ○ Plan was \$1.3M <ul style="list-style-type: none"> ✓ \$1M from bequeath ○ Prescott event raised \$30K • 40 days cash <ul style="list-style-type: none"> ○ Did use LOC but has been repaid in June ○ Used again in July • Jacob Schmitt to share information on the task force at the Board meeting 		
	B. – Governance – Tom Wisz, committee chair shared the following –		



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EXECUTIVE COMMITTEE MEETING

Wednesday, July 27 2022 -7:30AM

3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

	<ul style="list-style-type: none"> • Change to the Officer for 2023 <ul style="list-style-type: none"> ○ Deb Kramer unable to serve as Treasurer ○ Holley Stacy has agreed to serve for another year • Discussed the Quarterly Board of Director Meeting schedule for 2023 <ul style="list-style-type: none"> ○ Keeping with the 1st Saturday of February, May, August, November <ul style="list-style-type: none"> ✓ February 4th ✓ May 6th ✓ August 5th ✓ November 4th • Voted to bring Board candidate, Jaye Williams forward to be approved by the full Board • Advisory group of Pat Peyton, Ingrid Novodvorsky and Libby Howell looking at basic financial requirements for Board members <ul style="list-style-type: none"> ○ Will bring recommendation(s) to Annual Board meeting in November <p>C. – Audit – Ellen Howlett, committee chair shared the following –</p> <ul style="list-style-type: none"> • Kelly Meltzer from BeachFleischman review the 990s for both AzCA and AzCF <ul style="list-style-type: none"> ○ Both 990s were approved by the committee and will be brought before the entire Board at the August Board meeting • No Fraud, Waste or Abuse issues for the quarter • No external programmatic audits occurred • Committee then met in Executive Sessions <ul style="list-style-type: none"> ○ More on this in Executive Session at the end of this meeting <p>D. – Fundraising & Marketing – Mr. Schmitt noted the following information was shared –</p>		
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EXECUTIVE COMMITTEE MEETING
Wednesday, July 27 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

	<ul style="list-style-type: none"> • Review of events <ul style="list-style-type: none"> ○ Prescott event held at a private residence that raised over \$30K ○ Looking for a venue for the March event ○ Board should have received the e-mail regarding Jim Click <p>E. – Investment Sub-committee – Ms. Stacy noted the following information –</p> <ul style="list-style-type: none"> • In the process of moving assets from CAPTRUST to BMO • Good presentation was given by BMO • Reviewed the Investment Policy Statements – no changes need to be made and will present at the Board meeting. <p>HR is meeting Friday Program is meeting next Monday. It was noted Kathy McLaughlin will be out of town so Tim Ellsworth Bowers agreed to chair the meeting.</p> <p>Committee moved into Executive Session at 7:53AM Meeting to adjourn following this Executive Session</p>		
Major Issues			
Other Business			
Next Meeting & Adjournment	Next meeting is scheduled for Wednesday, August 24, 2022		

The above information was submitted by
Marianne Thompson
Executive Administrative Assistant



Protecting Children, Empowering Youth,
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EXECUTIVE COMMITTEE MEETING
Wednesday, August 24 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

Board Present: Ellen Howlett; Holley Stacy; Jerry Smith; Mabel Crescioni; Pat Krueger; Tim Ellsworth Bowers; Tom Wisz

Board Unavailable: Anna Osborn

Consent Agenda, Item C-2

Staff Available: Jacob Schmitt, President & CEO

All documents referenced were previously sent to the committee and are available with the minutes.

Item	Report/Discussion	Action/Follow-up	Who/When
Call to Order	Quorum was confirmed and meeting was called to order at 7:30AM by Board Chair Pat Krueger		
Approval of Minutes	Ms. Krueger noted the first item on the agenda is the approval of the minutes from the July 27 2022 meeting. Asked for a motion to approve.	Jerry Smith so moved. <i>Ellen Howlett offered the second. No further discussion – a voice vote was taken – all votes were affirmative – no opposing votes.</i> <u>MOTION PASSED.</u>	
Chair’s Report	Reminded the committee to purchase their AzCA t-shirt if they hadn’t already. Also to try and keep AzCA’s name out in the community in a positive light.		
Executive’s Report	Jacob Schmitt shared the following – <ul style="list-style-type: none"> • CIRs – Fatality of a 15YO in the ICPC program. He was shot at a friend’s house but no exact details are available. • Met with Director Faust regarding the Fostering Sustainable Connections program. <ul style="list-style-type: none"> ○ Currently the state is paid by the federal government on the # of kids in their care/custody. ○ A new payment structure is going to begin October 1st where the state is paid for kids in a family-like setting 		



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EXECUTIVE COMMITTEE MEETING

Wednesday, August 24 2022 -7:30AM

3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

	<ul style="list-style-type: none"> ✓ Anyone on congregate care or a group home the state will be paid for only 14 days ✓ Currently 1/3 of the kids in Az reside in a group home or congregate care facility ✓ The kids utilizing our FSC program have outcomes showing 80% of those kids find family-like settings ○ Proposal being made to forgo referrals and receive a flat fee – should know in a couple of weeks ○ Also the Director of AHCCCS contacted Director Faust and is concerned with the situation as AzCA is the only statewide DCS provider ○ Shared with Director Faust the closure of the AJ office – the transition of the 900 DCS kids there leaves them without providers to absorb them <ul style="list-style-type: none"> ✓ He wants the opportunity to work with Mercy Care to help with getting some rate adjustments • Wanted to thank Ellen Howlett and Holley Stacy for the added help in dealing with the Bank. <ul style="list-style-type: none"> ○ Questions sent multiple times and they have now all been answered ○ Scheduled to meet next Tuesday so they can meet with the Interim CFO • Task Force is meeting again next week • New Board orientation for Jaye Williams is scheduled for Wednesday <ul style="list-style-type: none"> ○ Inviting her to attend the Task Force meeting is she'd like • The November Board meeting will be in-person at the Phoenix office <ul style="list-style-type: none"> ○ Offer was made regarding attending regionally but the majority wanted to attend in person • AzCA is a finalist for the Copper Cactus award on September 		
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Protecting Children, Empowering Youth,
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EXECUTIVE COMMITTEE MEETING
Wednesday, August 24 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

	<p>23</p> <ul style="list-style-type: none"> • Next month doing the birthday celebration • Resolutions will be changing again in either September or November – needs to specify Board Treasurer as a signer • Executive session later in the meeting <p>Question was raised if it would be advantageous to get the media involved in the issues with closing offices - rates – staffing – etc that AzCA is experiencing and concern was shared that staff could read more into it than necessary and AzCA could lose more staff.</p>		
<p>Committee Reports</p>	<p>A. Finance – Holley Stacy shared the following information 10 months in –</p> <ul style="list-style-type: none"> • \$30M in revenue • \$8.2M deficit to plan • \$8M unfavorable to budgeted deficit • CW had an \$80K surplus for the month • Development’s revenue is \$1M • Staffing needs – still open positions • Behavioral Health – <ul style="list-style-type: none"> ○ \$6.4M below budget • Specialty Services <ul style="list-style-type: none"> ○ \$370K deficit ○ \$168K below operating margin • Child Welfare – <ul style="list-style-type: none"> ○ \$6.3M below budget ○ \$80K surplus • Prevention – <ul style="list-style-type: none"> ○ \$125K surplus • Days cash <ul style="list-style-type: none"> ○ 33 days in investments ○ 11 days operations ○ \$1.2M LOC in July • A/R Days increasing 		



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EXECUTIVE COMMITTEE MEETING
Wednesday, August 24 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

	<p>B. – Governance – Tom Wisz shared the following –</p> <ul style="list-style-type: none"> • Reviewed the meeting held in Flagstaff • Next meeting Governance will do the annual review of the Conflict of Interest and then bring it to the November Board meeting for completion • FY23 – all Board of Directors meetings will be held In-Person at the Phoenix office <p>All other committees haven't met as yet.</p> <p>Committee moved into Executive Session at 7:52AM Meeting to adjourn following this Executive Session</p>		
Major Issues	None		
Other Business	None		
Next Meeting & Adjournment			

The above information was submitted by
Marianne Thompson
Executive Administrative Assistant



Protecting Children, Empowering Youth,
Strengthening Families.

EXECUTIVE COMMITTEE MEETING
Wednesday, September 28 2022 -7:30AM
3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

Board Present: Anna Osborn; Ellen Howlett; Holley Stacy; Jerry Smith; Mabel Crescioni; Pat Krueger; Tim Ellsworth Bowers; Tom Wisz; Craig Shay

Consent Agenda, Item C-3

Staff Available: Jacob Schmitt, President & CEO

All documents referenced were previously sent to the committee and are available with the minutes.

Item	Report/Discussion	Action/Follow-up	Who/When
Call to Order	Executive members remained on the Zoom connection from the BOD meeting. Board chair, Pat Krueger called the meeting to order at 7:28AM.		
Approval of Minutes	Ms. Krueger noted the first item on the agenda is the approval of the minutes from the August 24, 2022 meeting. Asked if there were any comments or amendments, otherwise, could she have a motion to approve?	<u>Holley Stacy so moved.</u> <i>Tom Wisz offered the second. No further discussion – a voice vote was taken – all votes were affirmative – no opposing votes.</i> <u>MOTION PASSED.</u>	
Chair’s Report	Ms. Krueger reminded the committee to continue to keep AzCA’s name out in the community, attend events whenever possible, etc. Also when called upon, try to influence your elected officials.		
Executive’s Report	Jacob Schmitt shared the following – <ul style="list-style-type: none"> • Regarding the budget preparation – Interim CFO has been working remotely from Maine due to a family illness <ul style="list-style-type: none"> ○ Found a couple of glitches in the budget yesterday afternoon – making our numbers somewhat better than projected • This budget also doesn’t reflect AzCA’s Liability insurance 		



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EXECUTIVE COMMITTEE MEETING

Wednesday, September 28 2022 -7:30AM

3716 E Columbia St, Tucson and/or 3636 N Central Ave Suite 200, Phoenix, remote
access via zoom

- Mr. Schmitt has a meeting this afternoon with the brokers – preparing to see an increase upwards of 63%
- Cyber quote not found to date
- Foster Care an issue since it is more than 20% of our practice
- Seeing only children in BH is an issue
- Another issue is staff using their personal cars to see clients, transports clients, etc
- First meeting with Mercy Care next Thursday to discuss rates
- Wanted a brief discussion with this committee regarding Las Familias
 - Continue to struggle how to make this program financially feasible
 - Specializes in childhood sexual abuse victims
 - ✓ Working with anyone who has been sexually abused as a child – as well as the non-offending parent
 - ✓ Have co-located staff at the Advocacy Center in Pima County
 - Recruiting for these positions are nearly impossible
 - Have been without a supervisor in that program for almost a year
 - ✓ Historically have promoted from within but there is no one interested or eligible to take this role
 - Asked for thoughts if AzCA didn't have this program
 - Question regarding funding stream for this program
 - ✓ AHCCCS rates
 - ✓ VOCA
 - Generally about half of the VOCA dollars get returned each year due to being unable to spend the dollars down
 - Inquiry if there was a National organization that could



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	<p>be interested</p> <ul style="list-style-type: none"> ✓ One suggestion was perhaps someone out of law enforcement that dealt with sexual crimes – would like to ask around regarding this ○ Inquiry on other providers doing this work <ul style="list-style-type: none"> ✓ Jewish Family ✓ CODAC <ul style="list-style-type: none"> ➤ Neither which has the staffing to take on additional caseloads ○ Additional option would be to check with Casa de los Niños ○ Need to set a time line for decision making ○ Inquiry too the number of clients/families effected ○ This would be handled similar to the recent closing of sites – <ul style="list-style-type: none"> ✓ 90 days notification to clients ✓ When a new provider is not available or chosen, Health plans will work with families on other options ○ Also an option that VOCA will work out an alternative 		
<p>Committee Reports</p>	<p>A. Finance – Holley Stacy shared there has been discussion fully where AzCA is and what is planned for the budget is realistic</p> <p>B. – Governance – Tom Wisz shared the following –</p> <ul style="list-style-type: none"> • Reviewed the Conflict of Interest and will bring it before the November Board meeting • Board member Accountability & Self-Assessment form was reviewed <ul style="list-style-type: none"> ○ Minimum \$10 per month automatically deducted is being included ○ Reference to donations through United Way is being eliminated 		



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	<ul style="list-style-type: none"> ○ Revisit final version before bringing forward at annual BOD meeting in November <p>All other committees haven't met as yet.</p> <p>Mr. Schmitt noted the Audit Committee will need to meet prior to October 15th for IRS filing requirements.</p>		
Major Issues	None		
Other Business	None		
Next Meeting & Adjournment	Meeting was adjourned at 7:54AM		

The above information was submitted by
Marianne Thompson
Executive Administrative Assistant