



Protecting Children, Empowering Youth,  
Strengthening Families.

### Confidential Intermediary Services Fee Schedule – FY 2023

Intake Interview	No Cost
CI Investigation for AzCA placements	<p>\$250.00</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Development of search plan</li> <li>• Retrieval and research of all related AzCA files and records</li> <li>• Use of Seneca Family Finding Search Tool (\$20.00 per search; 1 search included)</li> <li>• Review of court records where adoption finalized</li> <li>• Outreach to birth family members</li> <li>• Ongoing client consultation</li> <li>• Preparation of final search report for Arizona Supreme Court (required by regulations)</li> </ul>
Direct Costs, Fees, and Expenses (as applicable)	<ul style="list-style-type: none"> <li>• Copies of documents: \$0.25/page, \$25.00/hour for clerical time</li> <li>• Certified Mail (requires signature): actual cost</li> <li>• Obtaining certified birth/death certificates: actual cost</li> </ul>
Non-Identifying Background Information Report	<p>\$75.00</p> <ul style="list-style-type: none"> <li>• Limited to retrieval and research of all related AzCA files and records</li> <li>• Preparation of detailed summary of non-identifying background information</li> </ul>

Costs are payable at the initiation of the search process; a payment plan may be agreed upon prior to initiation of services. Payment for direct costs, fees and expenses is due prior to disclosure of contact information.

Approved – CPQI  
7/21/2016

Board Review and Approved – August 1, 2020